



PAC Meeting Minutes

Date: Tuesday November 9, 2021

Location: Ladner Elementary – online Microsoft Teams

Time: 6:30pm

Attendees: Toshi Carleton, Stephanie Matheson, Tegan VandenBoer, Missy Thornton, Merrilee Watts, Amber Davis, Jodie Rowe, Stephanie Davis, Tyla Langdon, Shelley Perry, Chelsea Trenkel, and Christy Sanderson.

1. **Welcome/Call to order at 6:30pm.**

2. **Approval of Agenda**

Approved: Jodie Secoded: Shelley

3. **Approval of Minutes from September 2021 meeting**

Approved: Jodie Secoded: Missy

4. **Principal's Report – Toshi**

- Emma Lea Farms brought the pumpkin patch to LE for K's.
- Young actors project over the next month and a half.
- This year's field trips are being held both virtually and in person.
- LE had 200 orders for the online book fair.
- Oct. 20 & 21: had Parent Teacher conferences.
- Oct. 21: had Fire Drill (Shake Out BC)
- Oct. 22: Pro-D (no school) Toshi and Stephanie took a coding workshop.
- Vision 2030 – link was sent out to parents/caregivers.
- Oct. 27: Photo Retake Day
- Oct. 29: virtual Halloween parade & Monster Dash run.
- For the month of November, there will be "Movember" at the school and online donations are welcome.
- Reading link challenge is happening now.
- The Green Team is focusing on conservation of energy.
- Spirit Club is happening this year and they are responsible for planning the spirit days at LE. They are currently working on holiday spirit days.
- Nov. 10: Remembrance Day Assembly. Pre-recorded virtual assembly. Some classes were in person with poems and words for Remembrance Day.
- Nov. 19: Hold & Secure Drill

- Nov. 29: Pro-D (no school) staff will partake in part two of Anti-racism with Angela Ma Brown.
- Nov. 23: Grade 6 & 7 immunizations.
- November 30 to December 17: Food Drive at LE.
- Dec. 14: report cards will be available online through Parent Connect.
- ****Reminder to parents/caregivers: please send extra face masks to school with your child(ren). ****
- Health Check Change: if your family leaves the country, students MUST stay home and quarantine for two weeks (14 days) before returning to school.
- LE is accepting donations for Women Helping Women. Families can drop off donations at the school or at certain business in Ladner village.
- This year there will be no parent participation Christmas concert due to Covid restrictions.
- *Question from Merrilee: Students are almost getting hit at the crosswalk; what is being done about this?* Toshi advised that she has contacted the Police Liaison for LE regarding this concern. If anyone sees an incident or accident on school property, please email Toshi at tcarletongaines@deltaschools.ca . If you an incident or accident on city property, please contact the city to inform them.
- *Question from Tyla: Is there a deadline for Women Helping Women?* As per Toshi, donations will be accepted between November 21 and November 29, 2021. New items such as PJ's, umbrellas, toiletries, and gift cards are accepted.

5. **President's Report – Tegan**

- Fundraisers that the PAC has hosted so far:
 - Fall Plants -Neufeld Farms - Spirit Wear (upcoming but having stock issues)
 - Fall Fling - Winter Plants
 - Samosas - Purdys
 - Created by Kids - Discount Savings Card - Blackbird Artisan Pie Co. pies
- Applewood Nissan would like to generously sponsor a hot lunch for ALL LE students – more info to come!

6. **Treasurer's Report – Merrilee**

- \$9,200 Gaming Grant has been received. Another vote will be needed by the general public to spend the funds.
- General Budget can be voted on this evening.
- - Fall Plants (profit of \$867.08)
- - Fall Fling (profit of \$1,670.30)
- - Samosas (profit of \$531.00)
- - Bottle Drive (profit of \$12,536.86)
- - DQ Card Sales (profit of \$25)
- - Discount Savings Card (profit of \$80)
- - Hot Lunch October 18 (profit of \$127.42) ~
- - Nov. 1 Hot Lunch: Panago not paid yet.

- \$2,500 to the Playground account from the Bottle Drive.
- Total bank balance to spend from the General Account (as of June 30, 2021) is \$30,930.48
- Current account totals as of November 8, 2021:
 - General operating account balance BMO: \$14,231.41
 - General operating account balance CIBC: \$20,183.65
 - Gaming account balance: \$12,614.75
 - Playground account balance: \$47,925.16
- Hot Lunch: there are currently 30 unpaid orders. Going forward for future hot lunch dates, orders will be cancelled if not paid in full immediately after placing the order by Hot Lunch cut-off date.
- Hot Lunch orders were down from 300 to 180 orders.

7. Committee Reports

- Playground – Tyla:
 - Playground meeting at LE on Friday November 12 with district contacts and members from the Executive PAC.
- Garden - Tegan:
 - No updates.
- CPF – Jodie:
 - CPF stands for Canadian Parents for French, and you can always find more information about the CPF at <https://cpf.ca/en/>
 - Memberships are \$25 per year.
 - CPF courses for parents are available.
 - No further updates.
- DPAC – Stephanie:
 - Next DPAC meeting: Monday November 15, 2021, online via Zoom. You can register in advance online at the DPAC website <https://www.deltasd.bc.ca/resources/delta-parent-advisory-council-dpac/>
 - Stephanie is looking at how LE can host a parent night. The DPAC provides funds for this.

8. New / Old Business

- *Question from Tyla to Toshi: Is the school allowing in-person presentations? Yes, but admin needs to look at how to consider adjusting group sizes and the presenter would need to follow health and safety guidelines while in the school.*
- *Comment from Tyla: available dates for Saleema Noon are in May and June 2022. Toshi advised May 16/17 is preferred and the following dates do not work: May 5, May 10 and May 19.*
- **General Budget Vote**
 - The total to spend is \$30,930.48 from the General Account.

- It is proposed that the amount budgeted from the General Budget is \$29,461.40 and is as follows:

PAC Marketing/Outreach: \$100.00

Hot Lunch Admin Supplies: \$200.00

Classroom Supplies Fund: \$0.00

Teachers Choice (\$500 x 7): \$0.00

Classroom Supplies (\$200 x 22): \$4,400

Childcare for PAC Meetings: \$0.00

Thank you/appreciation fund: \$450.00

Cultural/Field Trips: \$2,386.40

Guest Speakers – Saleema Noon: \$1,625.00

Compassion Projects: \$0.00

Office Supplies/Memberships/Maintenance: \$100.00

Bank Charges and Interest: \$200.00

Playground Committee: \$20,000

- All in favour / 0 opposed

- PAC to think of ways to give Applewood Nissan recognition for the sponsored hot lunch. It looks like it will be pancakes from McDonald's. Tegan's father-in-law could also walk around outside classroom windows as the "big red guy" on this day.
- *Question from Tyla: can we hold a special meeting to vote on the gaming funds?* Tegan advised yes, either in December or January 2022 depending on scheduling.
- *Comment from Toshi: there is school remedy that will be spent on more Chromebooks. Teacher/staff request for gaming budget would be more classroom Bluetooth speakers and audio FM systems.*
- As per Toshi, Sports Day is a leadership day planned by grade 7's, therefore it is requested that the PAC not budget for a special sports day event. There are liabilities in regard to having bouncy castles and other activities on school property during school hours. Perhaps the PAC can allocate these planned funds towards another community event, much like the Fall Fling? The Executive PAC will discuss options and follow up with these plans.

Adjourned at 7:15pm.

Next PAC Meeting: Tuesday January 11th at 6:30pm via Microsoft Teams (link to be sent out closer to the meeting date).

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