



## Meeting Minutes

Date: Wednesday February 17, 2021

Location: Zoom Online

Time: 6:32pm

Attendees: Toshi Carleton, Steph Matheson, Tegan VandenBoer, Jennifer Graham, Merrilee Watts, Stephanie Davis, Shelley Perry, Jodie Rowe, Siobian Smith, Tyla Langdon and Amber Davis.

### **Welcome/Call to order at 6:32pm.**

Introduction of executive PAC and attendees.

### **Approval of Agenda**

Approved: Jodie

Seconded: Shelley

### **Minutes from**

Approved: Stephanie

Seconded: Jodie

### **Principal's Report - Toshi**

- Jan. 22: Pro-D (no school)
- Jan. 28: Hold & Secure Drill
- Jan. 29: Fancy Mask Day
- Friday's: Collaborative Story Day & music playing at the end of the day.
- Feb. 3 & Feb. 4: Parent Teacher Conferences
- Feb. 11: Toshi met with Doug Shepard & School Trustee Nick Kanakos regarding Covid safety.
- Feb. 12: Valentine's celebration (outdoor community parade)/Furry Friends/Lunar New Year. The school also made cards for local care homes.
- Feb. 16: FSA's begin (grades 4 & 7)
- Feb. 24: Pink Shirt Day
- Feb. 25: DSS Parent info Evening
- Feb. 26: Pro-D (no school)
- Mar. 9: Report cards online
- Mar. 31: Jump Rope for Heart Day (donations to be made online).
- Applewood gave a \$1000 grant for schoolwide project.
  - Div. 3 to help create an outdoor classroom / Farm Roots may be involved with this project.
  - *Question from Merrilee: what committee will this project be under?* Toshi: perhaps the Playground or Garden committee. The city will also provide cedar trees to the school.

### **President's Report - Tegan**

- Savings Cards: only 150 left!

- Spirt Wear: coming home Feb. 18
- Bottle Drive is ongoing and has been busy!
- Upcoming Spring Events:
  - Lego Event (will be held online via Facebook)
  - Neufelds
  - Purdy's
  - Spring Plant Sale
  - Save On Foods Spin the Wheel
  - Online Bootcamp classes with Lunges and Lipstick.
  - Shred-A-Thon
  - Recycling Event (to be added to Shred-A-Thon date)
- The Playground Committee is growing.
- A PAC Executive position will be opening up as Jennifer Graham will be leaving.

### **Treasurer's Report – Merrilee**

- Valentine's Photoshoot with Kirsten Laufer Photography made \$111.13
- Panago Day in January made \$393.
- Bottle Drive and Savings Card fundraisers are on-going.
- *Question from Tyla: have funds been transferred to the Playground account? Merrilee: not yet.*
  - *Question from Tyla: please provide a report to give updated numbers one week before the next PAC meeting: Merrilee will provide an update closer to next PAC meeting in April.*
- *Comment from Jennifer: there is an online Saleema Noon workshop that may be available for Teachers and the PAC could possibly fund this. A discount was provided if you attended the last online parent session. It is unknown though if the price of \$197 was per person attending the next online workshop. Toshi will look into this and PAC to confirm if gaming monies can be used for this.*

### **Committee Updates**

#### DPAC – Stephanie

- Feb. 23: DPAC Budget Meeting.
- Apr. 13: DPAC Draft of Budget Meeting.

#### CPF – Jodie

- No updates

#### Garden – Tegan

- In the process of weeding gardens.

#### Playground – Tyla

- Thank you to all those helping with fundraising, newsletter and grants!
- The Shaffer Family generously donated \$5000, thank you!
- Receiving two quotes for playground equipment companies.
- Laura Leroy is helping with grants.
  - Working on a Co-op grant and if we get it, we may only need to raise approx. \$100,000. Deadline is March 1<sup>st</sup> 2021. Toshi to provide additional documentation for this grant.
- Walmart offers a \$1000 community grant.

- Upcoming fundraisers:
  - Shred-A-Thon and Recycling Event on April 17 at 2:30pm. Trans-Continental Textile Recycling will also be there for good-condition clothing (we get \$1 per lb).
  - Will add the bottle drive to this event too.
  - The school is unable to host the electronic recycling bin, as done in the past, as per Toshi.
  - Lunges and Lipstick online bootcamp classes are being organized by Tera Nelson. More info to come. *Question from Jodie: is it possible to get a list of required equipment to add to this advertisement?* Tyla: yes.
  - Online Auction needs more prizes. *Comment from Jennifer: I have two emergency kits to add for prizes.*

### **Old and New Business / Questions**

- As per Toshi, admin is in works to see if the slides can be repaired and/or replaced with a climbing apparatus.
- Toshi: Admin and Teachers are trying to come up with ideas to use the gaming money. Perhaps author visits, hatching eggs in classes, raising butterflies, bike safety lessons for grades 3 to 5, Pickle Ball lessons and more equipment, Saleema Noon presentations, learning space and garden beds (grade 6 & 7 agriculture).
- \$1,928 is still left over from the 2019/2020 grade 7's. *Suggestion is to put back into the budget to spend if funds have not already been allocated (will require a budget meeting).*
- \$2,386 has been allocated for the 2020/2021 grads (usually for Evans Lake).
- Bank balance and returns from last year = \$19,000  
Minus \$5,000 for the Playground.
- \$5,607 is in the gaming *account*.
- *Merrilee: can we add the \$1,928 left over 2019/2020 grad funds to the report?* Further discussion to be needed to determine what to do with these funds.
- *Comment from Toshi: the amount allocated for the 2020/2021 grads is too much, if not being used for Evans Lake in the event of cancelation. At approx 60 grade 7's, that's \$36 per student (money is typically spent on the celebration: balloons, photographer and treats)*
- *Comment from Siobian: any unused money needs to go back to the account and budget, in which case a budget meeting will need to be held to allocate these funds.*
- *Comment from Tyla: money can be held in the gaming account for 3 years.*
- *Question from Siobian: what were the pre-Covid grad celebrations costs?* Toshi: the PAC provided \$200 and the school would contribute the remainder for grad celebrations. (Total cost would be around \$500)
- *Grad idea from Amber: can these extra monies be used towards the grad sweaters?* Toshi: the school has already paid for them.
- *Grad idea from Shelley: what about time capsules for the grads?* Jennifer to confirm how money can be spent for the grade 7's.
- In conclusion, if Evans Lake 2020/2021 is cancelled, the money that was allocated for it will need to be voted on, and decided how to be spent at a PAC Executive meeting.
- *Question from Jennifer: due to Covid, grade 7's haven't had many activities or perks this year. Can we use the money towards a legacy project?* Tegan: *can we use gaming money for this?* Jennifer to look into this.

- Toshi: Div. 1 is working on the music wall. Div. 3 is working on the outdoor garden. Div. 2 is unknown. *Maybe a plaque for each of these divisions to be at each area they worked on?*
- *Question from Jennifer: can a notice be sent out to parents for an update regarding the Evans Lake trip?* Toshi: the school has not yet received an actual email confirming the cancellation of Evans Lake. Will update as soon as new information becomes available.
- *Question from Jennifer: will class photos be happening?* Toshi: no. Artona (school photographer) has the individual photos so perhaps they can do something. This company is used for District systems/emergency photos.

**Next meeting: Wednesday April 7<sup>th</sup>, 2021 at 6:30pm via Zoom.**

Adjourned at 7:44pm