



## Meeting Minutes

Date: Monday April 17, 2023

Location: Microsoft Teams <https://teams.live.com/joinmeeting/9397877645339>

Time: 6:30pm

Attendees: Lily Potter (Principal), Stephanie Matheson (Vice Principal), Tegan VandenBoer (PAC Chair), Missy Coghill (Vice Chair), Merrilee Watts (Treasurer), Jodie Rowe (CPF Rep), Shelley Perry (MAL), Leane Novkovic (Secretary), Verena Baxter (MAL), Alysha Berezay (MAL)

### 1. **Welcome/Call to order at 6:30pm.**

Introduction of executive PAC and attendees.

### 2. **Approval of Agenda**

Approved: Merrilee      Seconded: Missy

### 3. **Approval of Minutes from Meeting**

Approved: Merrilee      Seconded: Missy

### 4. **Principal's Report - Lily**

- Breakfast club started Tuesday & Thursday last week, mornings 8-8:40am
  - For those who come to school early and miss breakfast
  - Last week about 10 kids ate pancakes, fruit, cheese and milk or juice; well received, some ate too many pancakes!
  - This week will have toast, breakfast sandwiches, etc
  - Some parents reached out to donating funds and some wanted to volunteer; at this time the staff is helping so don't need more
- Playground open - zipline packed and kids super excited so set up rotating schedule: MWF intermediate, T&Th primary
- Track & field has gone well - *Stephanie (VP) discussed*
  - Ms Hann is passionate, so she is leading
  - Open for grades 3-7. Grade 3 doesn't go to track meet this will build excitement
  - 4 days m-th before school and optional friday fun run
  - May 9th first track meet, then depending on results some will go to district meet on May 18
- Jump Rope for Heart - *Stephanie (VP) discussed*
  - Online only this year since it's user friendly for donations
  - Already received \$1900 so already hit the mark for Lily (P) & Stephanie (VP) to get a pie in face.
  - Challenged another school and the winner will get freebies for the whole school! They are not even half way so we will likely win
  - Friday has school wide skip, classes are signed up for spots
  - Fundraising completed April 30.
- Student led conferences this week, early dismissal 1:52
- Student learning forms send out for parents to advise how their children best learn for

classroom placement in September

- Send back preferably before may 18
- Ok to just email Lily (P) as well, she will print for files
- Upcoming parent session about cyber bullying Wed April 26 6:30-8:30pm online. Must register and will receive a link  
[https://forms.office.com/pages/responsepage.aspx?id=0ilpqHtfBEONGBJ\\_Fcdu-zrSH4HXN7xGh6dKp\\_AOWjxUQ1ZZMDkxRzRMRUhfWlZVNTdKQ1JQUk5TQy4u](https://forms.office.com/pages/responsepage.aspx?id=0ilpqHtfBEONGBJ_Fcdu-zrSH4HXN7xGh6dKp_AOWjxUQ1ZZMDkxRzRMRUhfWlZVNTdKQ1JQUk5TQy4u)
- May 3rd they will have a guest coming in school: Professor Wow, The Amazing World of Science

#### 5. **Treasurer's Report - Merrilee**

- Fundraisers update - see 3 attached reports
- Banking has been moved to Envision CU
  - Better fees, more community oriented
  - Signers for now are Merrilee, Tegan and Leane
  - BMO closed: playground account closed into general account but funds are kept noted in general account as there are still a few expenses left
- Tegan noting still money to spend and we had an exec meeting to discuss left over funds
  - Curtain still in the works (Alysha looking after)
  - Verena: games purchase
    - Amazon wish list is live and one parent has purchased, leane has found a parent to make a large jenga game.
    - Leane notes she has found several of the sticky ball games and also some of the scoop ball catchers from spring clean up. Will bring in for school to review.
  - Gagaball Pit: Lily (P) has been looking into.
    - She has discussed with grounds where to go. Not possible on primary side due to space. Looking at spot behind portable where dirt currently is, depending on trucks access. Blacktop not likely possible as that is where the grounds trucks come in to turn around.

#### 6. **President's Report - Tegan**

- Second popcorn machine brought in, donated by Kal Tire in Tsawwassen
- Should look at teacher appreciation in June - asking Lily (P) & Stephanie (VP) for dates that work
  - PAC did budget for one this year
  - Should be separate from what Leon (Applewood Nissan) donated in Dec 2022
- Are we doing a year end activity? Suggestions: year end BBQ, family night end of June
- Smash and Tess fundraiser opened today, only good for one week
  - *Merrilee discussed:* There is a code you enter online, only one week, all info on the PAC website
- Online auction coming up: May 5-12
  - Tegan, Leane, Maria Eldridge, Lauren Neilsen organizing
  - Will be ready to pick up for mothers day

#### 7. **Committee Reports**

##### **Garden Report - Leane**

- Leane cleaned out the shed; now if you move the wheelbarrow you can get in and look around. Lots thrown, can start fresh as we have some funds available. Tegan closed old garden account and has now been combined into the general PAC account.

- Teachers involved: Alexis Storey, Lindsey Turner, Sara Bennett and Jacqueline Lowen; also Anna Leckie from PCRS
- Anna purchased 2 new beds and a few other items. Set up new garden bed and Sara Bennett will set up another bed for strawberries for her class. Mme Storey and Mrs Lowen will purchase seeds from leftover funds (old account) and discuss with other teachers

#### Playground Report - Tyla away, Tegan discuss

- Tyla has been waiting to hear from Catherine Tucker for grand opening, Catherine said she has been waiting to hear that the playground was complete and open. Now in works. Will get dates in awhile  
*Lily (P) noting - needing to organize all trustees, donors, etc to set date and it will still happen. Even though kids are already using, they will get the wheels turning to make it happen*

#### CPF Report - Jodie

- No recent meetings and not much new activity at this time
- bcffc.com to sign up for french camps
- Jodie likely not going to be CPF rep next year since this is her 4th year - will need to add to list of members needed  
*Tegan: Except for main 3 positions, most exec members can continue for more than 4 years. We will look into it and she can likely stay on if she wants*  
Jodie said she would like to stay on

#### DPAC Report - Stephanie currently ill but would be at DPAC meeting, Tegan discuss

- We are looking for them to fund seminar for parents, caregivers, teachers about intuitive eating and healthy body and mind. Working toward date at end of year and DPAC grant should will cover all

### **8. New Old or Otherwise**

- Exec vote in May: likely many positions available
  - Merrilee (treasurer) move on, verena is unable, amber not able
  - Potential treasurer possibly MAL instead for this year and then maybe the following year
  - Potential execs are supposed to attend 4 meetings BEFORE they become an exec but we are making exceptions this year due to low interest.
- For next school year, Tegan will be shifting to day shift for work and therefore things may change for availability
  - PAC meetings do not need to be monday (in case potential members mention)
  - Hot lunch may also change back to Fridays. We would need to get vendors locked in because other schools usually have Friday hot lunch.
- Alysha noted that she likes how the hot lunch email shows what you ordered  
*Tegan: Unfortunately it sends every week even when there is no hot lunch, but there is no other choice and better than not sending at all*
  - Tegan also noted if you go to hot lunch - "RECEIPTS" will show you what you ordered. SPREAD THE WORD!

**Meeting adjourned at 7:12pm.**

**Next PAC Meeting will be via teams on Monday May 15th at 6:30pm**

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